

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
September 22, 2025

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comments. No comments were noted.

Mr. Carolus, Fiscal Officer, asked the Board to approve a supplemental appropriation to the 2025 budget to permit the Fire Department to purchase additional EMS equipment/services, allow interest to be distributed to the proper funds, and allow additional authority to pay streetlight district bills.

Mr. Wade read Resolution 5619 – A Resolution approving supplemental appropriations to the Permanent Budget Appropriations for Fiscal Year 2025, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to supplement and transfer the funds for anticipated 2025 obligations at the earliest time permitted by law. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5620 – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property and dispensing with the second reading. The items being disposed of are four police vehicles, a roads truck, and miscellaneous equipment. Mr. Clark, Township Administrator, described the items being disposed of in the Resolution. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5621 – A Resolution determining that the maintenance of 3555 Mary Ann Drive constitutes a nuisance and ordering the removal of a junk vehicle after sufficient notice, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the immediate need to remove the junk vehicle from the property. Mr. Palmer, Planning and Zoning Director, gave a short update on the property. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5622 – A Resolution determining that the maintenance of 5206 Weidner Road constitutes a nuisance and ordering the removal of junk vehicles after sufficient notice, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the immediate need to remove a motorcycle and trailer from the property. Mr. Palmer gave a short update on the property owner and the progress abating the nuisance at this location. Mr. Wade asked for a

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motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Palmer opened a discussion with the Board on vegetation nuisance standards as defined in Resolution 5192. Mr. Palmer mentioned two parcels on Township Line Road and described their current disposition (wildflower and “natural”) in relation to Resolution 5192. Mr. Wade asked for clarification on the CAUV property designation and Mr. Palmer explained how the properties fit within Resolution 5192 with the CAUV designation. Mr. Gabbard noted how the standards had evolved in the past. Mr. Muterspaw noted that the Board didn’t need to get into the weeds with this discussion. After further short discussions, the Board chose to leave the vegetation standards as defined in 5192.

Mr. Agenbroad, Fire Chief, asked the Board to rescind a conditional offer of probationary employment to Sean Cress as a Firefighter/EMT. Mr. Wade asked for a motion to rescind the conditional offer of probationary employment. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – September 8, 2025, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Adjust the payrate of Officer Reggie Bronnenberg to Senior Patrol Pay at \$42.47 per hour, effective September 27, 2025, according to the Police Collective Bargaining Agreement.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

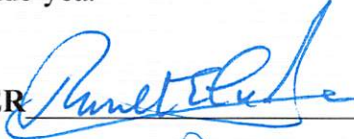
Mr. Clark updated the Board on the Chamber of Commerce golf outing and noted that the Fire Department open house was October 5th from 12:30 to 4:30 at Station 24. Mr. Clark also noted that he was working with the property owner at 7248 Sheffield Way to abate the problem with the headwall in the right-of-way.

Mr. Gabbard noted that he would not be at the first meeting in October.

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With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:20 a.m. Mr. Muterspaw so moved with Mr. Gabbard, seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

FISCAL OFFICER



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